

A Diamond design

WRITE YOUR ANSWERS IN THE WHITE BOXES USING KEYWORDS OR SHORT SENTENCES. ADD ICONS IF YOU LIKE.

What is the purpose of your next meeting?
Write the purpose as a powerful question.

What do you want to leave the meeting with?

Which 3 – 5 sub-questions should be addressed
during the meeting?

Each question has its own diamond. In which
order should your sub-questions be placed?
Draw them into the big diamond.

